

# KENDALL COUNTY ACCESS / APPLICATION

## PROCEDURES:

- » Complete all the information below and sign. Incomplete applications will be returned.
- » Forward the signed form along with property description and fee.
- » If property is not located within a platted subdivision you are required to provide a survey or sketch of property.
- » Any division of property after 5/13/1996 will require an Affidavit of Land Location.
- » The access coordinator will contact you to schedule an appointment.

**Information can be mailed to: 201 E San Antonio Ave., Suite 101, Boerne TX 78006**

**PLEASE PRINT ALL OWNER INFORMATION**

## OWNER AND PROPERTY INFORMATION

Please check: New Driveway

Driveway Modification

Number

Road Name

Subdivision \_\_\_\_\_

City

Zip Code

Subdivision Gate Code \_\_\_\_\_

Unit \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Acres: \_\_\_\_\_

Property Owner(s): \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Phone #: Work ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

Owner e-mail address: \_\_\_\_\_

\*Designated Agent \_\_\_\_\_ e-mail address: \_\_\_\_\_

Phone #: Work ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_ Cell ( ) \_\_\_\_\_ Fax ( ) \_\_\_\_\_

**Owner / \*Agent (\*agent designation form required)**

I (print name) \_\_\_\_\_, the undersigned, have Carefully reviewed this application and my answers to all questions. To the best of my knowledge, and the answers are all true and correct.

**Signature** of Property Owner: \_\_\_\_\_ **Date:** \_\_\_\_\_

SUBMIT COMPLETED FORM  
Kendall County Addressing Dept. Norma Balderas

Email to: [heidi.justice@co.kendall.tx.us](mailto:heidi.justice@co.kendall.tx.us)